



Master Performance.  
Realize Results.



## GMP Mastery™ Coaching Workshop Description

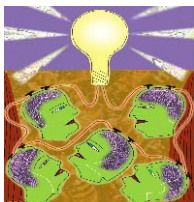
The Ninth Commitment of Mastery: **"We must Confidently Coordinate and Critically Control Performance!"** requires that all managers be able to strategically and effectively build and manage teams.

Building and managing teams, whether as leader of a single team or manager of several, is an essential part of every manager's job.

Teamwork is rapidly becoming the preferred practice in many organizations as traditional corporate hierarchies give way to flat, multi-skilled working methods.

This workshop is vital for anyone involved in teamwork, whether as a novice or as an experienced team leader.

You will be challenged to evaluate your current effectiveness as a team leader and develop a specific and customized action plan for applying the workshop critical thinking and practice points to your organization.



## Building Teams

### Workshop Critical Thinking and Practice Points

#### Understanding How Teams Work

- What Makes a Good Team?
- Matching Team to Task
- Analyzing Team Roles
- Balancing Skills within a Team

#### Setting Up a Team

- Setting Goals
- Providing Support for a Team
- Establishing Team Trust
- Maximizing Performance
- Creating a Self-Managed Team
- Taking on an Existing Team

#### Improving Team Efficiency

- Analyzing Team Dynamics
- Communicating Effectively and Running Team Meetings
- Networking a Team
- Thinking Creatively
- Dealing with Conflict and Problems
- Improving Standards in a Team
- Rating Team Leadership

#### Working for the Future

- Measuring Performance
- Tracking Team Progress
- Training a Team
- Setting Targets
- Rewarding Performance
- Adapting to Change
- Planning Future Goals for a Team